I331.128
I29w2
c.3

5349114

WORK CONNECTION II

ILLINOIS STATE LIBRARY
APR 25 1979
ILLINOIS DOCUMENTS

GETTING GOOD WORKERS

Recruiting qualified or potentially qualified workers is one of the most difficult tasks facing employers today. The Illinois employment and training system can help, if you will give it a change.

General Recruiting & Referral

Job Service—"Jobs for People—People for Jobs"

The major source of recruiting assistance available for Illinois business and industry is the new Job Service.

Professional placement specialists help employers, who list job openings with the Job Service. They find workers with the skills and training needed at no charge.

Computer and microfiche listings make the labor exchange quick and thorough, with better results for the employer.

Job service offices are located conveniently throughout the state. There's probably one near you.

CETA

The Comprehensive Employment and Training Act (CETA) is a federally-funded, locally-operated job training and employment program which works closely with Job Service. There are 20 prime sponsors in Illinois; 19 in metropolitan areas.

The Governor's Office of Manpower and Human Development (GOMHD) has been designated by the Governor to serve as the CETA prime sponsor for 70 nonmetropolitan counties, as well as to coordinate CETA services on a statewide basis.

Specialized Recruiting & Referral

As an employer, you often have specific recruiting needs. Illinois has programs to help you recruit veterans, minorities, handicapped, displaced homemakers, youth, public aid recipients, and older workers. Some programs are government-operated, while others are run by local organizations, such as community action agencies.

TRAINING BETTER WORKERS

Whatever your training needs, more than likely there is a publicly-assisted training program in Illinois which could save your company money.

Industry—and Company—Specific Training

Company officers, community leaders, and training specialists join together to develop a training program that meets the company's needs and makes the best use of the available labor pool. Programs can be run in-house by company trainers or contracted to outside specialists. Training can be conducted in the classroom, on-the-job, or a combination of the two at minimal cost.

High Impact Training Services (HITS)

"Custom developed" training is available through the High Impact Training Services (HITS) program sponsored by the Illinois Office of Education, the Illinois State Chamber of Commerce, and the Illinois Department of Business and Economic Development (BED). Over 600 high schools, 51 community colleges, and 32 area vocational centers are available to train workers to your specifications, either on-the-job or near your plant, using methods and job skills appropriate to your industry or business.

Vocational Education

In Illinois, almost everyone has access to vocational training offered by local schools (both public and private) and area vocational centers. These local schools are seeking your input so their graduates will be better qualified to fill your jobs.

Eighty-nine colleges and universities are waiting in Illinois to help area employers meet advanced training needs and provide upgrading opportunities for executives, management staff, researchers and technicians.

Entry-Level Workers

Basic education, classroom training, work experience, public service employment, and on-the-job training are available to eligible participants through CETA, the Work Incentive Program (WIN), or other public and private Illinois programs.

Apprentice training in a variety of crafts and skills is also available, along with special training for persons facing particular disadvantages: such as offenders, migrants, youth, handicapped, minorities and displaced homemakers.

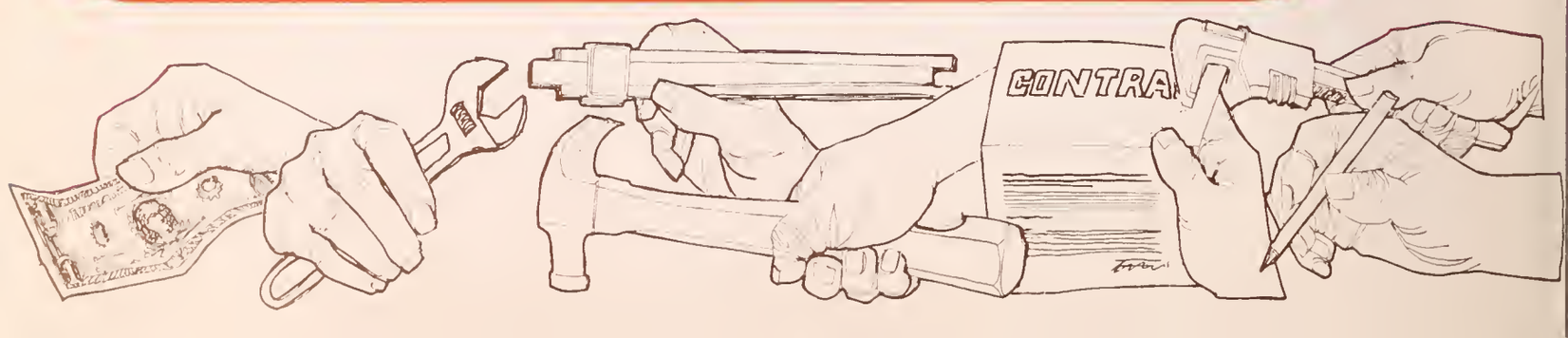
UPGRADING WORKERS

Often the best person for a new job is a present employee, retrained.

All employers need to identify and develop employee talent to keep pace with the demands of our highly technological society.

Upgrading and Retraining

The "NEW CETA" makes funds available to prime sponsors to help upgrade public or private workers who would not normally have advancement opportunities



and retrain those subject to lay-off.

Illinois prime sponsors and operators of CETA programs may also help employers through use of the new Industrial Training Program (ITP).

ITP funds:

1) improve the skills of currently employed workers to open entry-level jobs for CETA-eligible on-the-job training participants;
2) help recruit or promote expansion and retention of businesses and industries in Illinois; and,
3) promote on-the-job training for individuals not eligible for CETA.

Continuing Education

Continuing education programs offered in Illinois community colleges and four-year universities and colleges provide employers with skilled entry-level workers and the opportunities to advance the skill level of those already employed.

SERVICES FOR YOU AND YOUR WORKERS

Got an OSHA problem? Need money to expand your plant? Or maybe you have a prized employee who has personal or family problems affecting his work.

We can help!

General Employment Assistance

The Illinois Department of Business and Economic Development (BED) helps new companies come to Illinois and old friends grow. It offers a wide variety of services including:

- A toll-free hot-line 800/252-2923 to answer industry or business related questions;
- Potential plant site information; and,
- International help in exporting and importing. BED has offices in Brussels, Hong Kong, Brazil and Washington, D.C.

The Industrial Services Division of GOMHD offers free on-site health and safety consultations. Call one of the toll-free numbers (800/972-4140 or 800/972-4216) and trained professionals will make an inspection and give suggestions where needed.

The new Small Business Information Office of GOMHD acts to cut red tape for small businesses. Call: 312/793-6885.

Statistical Services

Accurate, up-to-date business and labor market information is available in Illinois from the Research and Analysis Division of the Illinois Bureau of Employment Security, the Illinois Department of Local Government Affairs, GOMHD and other CETA prime sponsors, DAVTE, BED, the Department of Public Aid and other agencies. The Illinois Department of Labor also works closely with Illinois employers on all labor-related questions.

Employee Services

Employee support services, such as health and child care, transportation assistance, legal aid, and family planning are offered by a host of Illinois state and private agencies and organizations. On the local level, you can find out from your community action agency or United Way what services are offered.

Participants in some employment and training programs receive these services without cost to the employer.

SAVINGS FOR YOU

Financial Incentives

You are in business to make money. The new business climate in Illinois can help you. The Illinois General Assembly has passed and Governor Thompson has signed measures giving:

- Gradual exemption from the state sales tax for new and replacement industrial machinery and equipment;
- Increased appropriation and broader coverage to allow the Illinois Industrial Development Authority to make more low-interest loans and offer industrial revenue bonds for industry; and
- A statute of limitations on product liability action. This measure limits legal action to ten years from the first sale, lease or delivery of an Illinois product to the initial user.

Again this year, the General Assembly passed a balanced budget calling for no tax increase. In fact, Illinois has not seen a tax increase since 1969, and that's something no other industrial state can claim. The four percent corporate income tax you pay in Illinois is sixth lowest in the nation.

Hiring Incentives

We'll pay you to hire some of our people. Under several federal programs, a company may get up to 50% of a new worker's first year wages written off as a tax credit if that worker meets certain eligibility requirements.

THE LOCAL CONNECTION

An industry or business cannot exist in isolation from its community. Corporate community involvement can help direct economic growth and improve the quality of life.

Almost every employment and training program in Illinois calls for some kind of local input. CETA has prime sponsor planning councils and, in the Balance of State area, regional manpower planning committees. Under the "NEW CETA", special Private Industry Councils (PICs) are being organized to improve and increase input from the private sector.

We want your help!

Governor Thompson has set up the Governor's Council on Jobs and the Economy, and the Task Force on the Future of Illinois; while the Illinois State Chamber of Commerce formed its Illinois 2000 group. All three groups and others like them depend to a great extent on business and industry leaders for input and guidance.

Because of employers like these. . and you, Illinois is becoming a better place in which to live and work.

CONNECTIONS

GOVERNOR'S OFFICE OF MANPOWER AND HUMAN DEVELOPMENT

Public Affairs Unit 217/785-3165
Balance of State Employment & Training 217/785-3260
Statewide Employment & & Training 217/785-3170
State Economic Opportunity . 217/785-3190
Consumer Services 217/785-3196
Director 217/785-2705
Chicago Office 312/793-3270
Industrial Services Division. . . . 312/793-3270
(On-Site Consultation Hotline). 800/972-4140
Small Business Information . . . 312/793-6885
Office of Interagency Cooperation . . . . . 312/793-2374 & 2754

ILL. BUREAU OF EMPLOYMENT SECURITY

Job Service—Recruiting &. . . . 217/782-6206
Training 312/793-4050
Research & Analysis—Management Support 312/793-2800
Labor-Related Services 217/793-4050

BUREAU OF APPRENTICESHIP & TRAINING

Office. 312/547-9400

FINANCIAL SUPPORT

Ill. Industrial Development Authority . . . . . 618/997-4371 Ext. 398
Ill. Industrial Pollution Control Financing Authority 312/793-5586
Chicago Economic Development Commission 312/744-3881

CETA PRIME SPONSORS

Balance of State (GOMHD) . . . 217/785-3260
Chicago 312/744-5882
Cook County 312/443-4740
Champaign Consortium 217/356-7363
DuPage County 312/682-7787
Kane County Cons. . . 312/232-2400 Ext. 214
Lake County 312/249-2200
LaSalle County 815/433-4550
Macon County 217/424-1350
Madison County Cons 618/692-4592
McHenry County 815/338-2040
McLean County 309/827-4026
Peoria Cons. 309/672-8513
Rockford Cons. 815/987-5735
Rock Island County 309/786-4451
Sangamon-Cass Cons. 217/523-5026
Shawnee Dev. Cons. 800/642-9422
St. Clair Cons. 618/277-6790
Tazewell County 309/347-5994
Will County Cons. 815/729-8402

DEPT. OF BUSINESS AND ECONOMIC DEVELOPMENT

Business Information Hotline . . 800/252-2923
Chicago Office-Management Support. 312/793-2082
Dept. BEDEV CGO . . . . . TWX 910 221-5559
Springfield Office-Management Support 217/782-7500
Office of Minority Business Assistance 217/782-4999

EDUCATION AGENCIES

Ill. Office of Education 217/782-4321
" " 312/793-2220
Division of Adult, Vocational and Technical Education . . 217/782-4870
High Impact Training Services (HITS) 217/782-5098
Ill. Community College Board 217/782-0316

PRIVATE SECTOR GROUPS

National Alliance of Business
Chicago 312/346-0727
Rockford 815/987-7261
Peoria 309/674-9343
Ill. State Chamber of Commerce 312/372-7373
Ill. Assoc. of Community Action Agencies. 217/789-0125

OTHER PROGRAMS & AGENCIES

Dept. of Local Government Affairs. 217/782-7564
Dept. of Public Aid 217/782-0963
Dept. on Aging 217/785-3356
Dept. of Corrections 217/782-4777
Div. of Vocational Rehabilitation 217/782-2093
" " 312/793-2920
Illinois Migrant Council. 312/663-1522

For Extra Copies of the "WORK CONNECTION" and "WORK CONNECTION II" Write:
GOMHD Public Affairs Unit
320 West Washington, 5th Floor
Springfield, IL 62706

THE WORK CONNECTION II

An Employer's Guide to Employment and Training Resources in Illinois

A WORD TO YOU—THE EMPLOYER

"We cannot stand by while those seeking work are unable to find employment. We must move together to develop employment in both the private and public sectors—employment which provides meaningful job skills to those who participate.

At stake is one of the most basic elements of human dignity: A DECENT JOB."

Governor James R. Thompson

SUMMING IT ALL UP

"The Work Connection II" is a brief summary of a far more comprehensive collection of Illinois employment and training resources entitled: "The Work Connection—An Employer's Guide to Employment and Training Resources in Illinois."

Both the original guide and this brochure are available free from:

Public Affairs Unit
Governor's Office of Manpower and Human Development
320 West Washington Street, 5th Floor
Springfield, IL 62706
217/785-3165

Like you, we want the tax dollars spent on employment and training programs in Illinois to be put to the very best use. If they help your business or industry increase its number of workers, enlarge its Illinois facilities, move to Illinois, or stay in Illinois when you thought of leaving . . . then we know our investment in Illinois' future is paying dividends.

3 1129 00168 5882

ILLINOIS STATE LIBRARY

illinois governor's office of
manpower & human development
320 W. Washington
Springfield, Ill. 62706

BULK RATE
U.S. Postage
PAID
Springfield, IL 62706
Permit No. 657

UNIVERSITY OF ILLINOIS-URBANA
3 0112 122583419